

**Village of Rio**  
**BOARD OF REVIEW**  
**Monday, May 4, 2020**  
**4:00 PM to 6:00 PM**  
**Rio Village Office**  
**207 Lincoln Avenue**  
**Rio, WI 53960**

The [Office of Open Government](#) in the Wisconsin Department of Justice issued two advisories in March 2020 indicating that governmental bodies may meet remotely during the COVID-19 public health emergency and still comply with the open meetings law. This meeting will be held by teleconference due to the Safer at Home order that has been put in place by Governor Evers. Should someone attend Board of Review we will have members attend the meeting in person.

**To access the scheduled teleconference dial 1-717-275-8940 the  
access code is 337 6629**

**Agenda**

1. Call Board of Review to order.
2. Roll Call
3. Confirmation of appropriate Board of Review and Open Meetings notices.
4. Verify that a member has met the mandatory training requirements.
5. Verify locations where notices were posted for meeting
6. Select a Chairperson for Board of Review
7. Select Vice-Chairperson for Board of Review
8. Filing and summary of Annual Assessment Roll and Perform Statutory Duties:
  - a. Examine the Roll
  - b. Correct descriptions or calculation errors,
  - c. Add omitted property, and
  - d. Eliminate double assessed property
9. Discussion/Action – Certify all corrections of error under state law (sec. 70.43, Wis Stats.).
10. Discussion/Action – Verify with the assessor that open book changes are included in the assessment roll.
11. Allow taxpayers to examine assessment data.
12. During first two hours, consideration of:
  - a. Waivers of the required 48-hour notice of intent to file an objection when there is good cause,
  - b. Requests for waiver if the BOR hearing allowing the property owner an appeal directly to circuit court,
  - c. Act on any other legally allowed/required/ Board of Review matters.
13. Review Notices of Intent to File Objections
14. Proceed to hear objections, if any and if proper notice/waivers given unless scheduled for another date.
15. Consider/act on scheduling additional Board of Review Date.
16. Adjourn